



How to Upload Deliverables – Regulatory Approvals:

1. Log into <https://awards.cff.org/>
2. On the My Awards Dashboard, Click on **Upcoming Deliverables** under My Activities

The screenshot shows the 'My Awards' dashboard. At the top right, there are navigation links: 'My Awards' (highlighted with a red box), 'My Applications', 'Funding Opportunities', 'External Requests', 'User Guide', and 'Privacy & Security'. Below the navigation, there are three main sections: 'My Awards', 'My Activities', and 'My Payments'. In the 'My Awards' section, there are two buttons: '1 Active Awards' and '0 Past Awards'. In the 'My Activities' section, there are three buttons: '5 Upcoming Deliverables' (highlighted with a red box), '0 Submitted Deliverables', and '1 Completed Deliverables'. In the 'My Payments' section, there are two buttons: '1 Scheduled Payments' and '1 Paid Payments'.

3. On the **Upcoming Deliverables** tab, you can find the **Regulatory Approval** (IRB Approval Letter, IACUC Approval Letter, rDNA Approval Letter or IBC Approval Letter) deliverable in “**Pending**” status. Click on the **Regulatory Approval** deliverable.

The screenshot shows the 'Upcoming Deliverables' table. At the top right, there are navigation links: 'My Awards', 'My Applications', 'Funding Opportunities', 'External Requests', 'User Guide', and 'Privacy & Security'. Below the navigation, there is a search bar and a pagination indicator '1-4 of 4'. The table has the following columns: '#', 'Award ID', 'Award Number', 'Deliverable', 'Deadline', 'Status', 'Award Period', and 'Description'. The table contains four rows of data. The third row is highlighted with a red box.

#	Award ID	Award Number	Deliverable	Deadline	Status	Award Period	Description
1	CC500	002150319	Revised Budget	04/13/2021	Pending	05/01/2021 - 04/30/2022	
2	CC500	000192CC319	Award Letter	05/27/2021	Pending Signature	07/01/2019 - 06/30/2020	
3	CC500	000192CC319	IRB Approval Letter	08/01/2021	Pending	08/01/2021 - 07/31/2021	
4	CC500	000192CC319	Other Deliverable	08/01/2021	Pending	08/01/2021 - 07/31/2022	Final Scientific Report


CC500 - Regulatory Approvals



Activity Type: Regulatory Approvals

Status: Pending

* Scheduled Date: 08/01/2021

* Activity Owner: Bruce Wayne 

Award Period Start: 08/01/2021


Award Period End: 07/31/2021


Type of Approval:
Institutional Approval
Letter Requested for
Upload

Type of Approval: IRB Approval Letter

* Is this project exempt
from this approval?: Yes No

If approval is exempt for this project,
select **Yes** and **Upload** the Institutional
Exempt Letter

* Valid From: 08/01/2021 

* Valid Until: 07/31/2022 

If approval is not exempt for this project,
select **No**, Enter the **Valid From** and **Valid
Until** Dates and **Upload** the Institutional
Approval Letter

* Approval

Please upload a copy of the approval document.



Click to upload (drag & drop) copy of Institutional Approval Letter or Notification of Exemption. All files must be in PDF Format

 Save My Work

 Submit

Click **Submit** to submit the deliverable for CFF review and approval